

Minutes for FGB 26th November 2020 5-7pm. Online TEAMS.

Chaired by Elliott Draper.

Minutes by Victoria Efstathiou

1.1 To receive apologies for absence

Present: HW– Howard Wright, RK – Rupert Kellie, ED – Elliott Draper, VS – Veronica Stoodley, LM – Lucinda Maloney, KG – Kirstie Goldsmith, MS – Mike Smith, CB – Clare Branney

Apologies: AS – Anna Strong, AC – Amy Cox, EA – Esther Andrews, CA – Catrin Adlam

EA is on long term leave due to injury; CA excused to rest

2. Declaration of personal and pecuniary interest/AOB

2.1 To record any changes to pecuniary interests and to advise of any other interests and related party transactions

None

2.2 To check that all governors have confirmed pecuniary interests and KCSIE (part 1, annex A) on Governor Hub

All confirmed

2.3 To raise AOB for discussion either at the meeting, or as an Agenda item for next Meeting

None

3. Minutes of meeting held on 24th September 2020

3.1 To agree and sign the minutes as a true and accurate account of the Meeting

Minutes agreed

4. Actions from the meeting held on 24th September 2020

ED - to review Hampshire governor record site for out-of-date data, terms of office and DBS checks

Delegated to Jack Fawley, the new clerk. CheckDofE website – ED to check that he has access once he is in office.

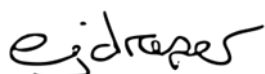
KG outlined options and timeline for choosing a training topic, will follow up with dates provided by HCC.

Actioned. All governor meeting booked for 19/01/21 4-6pm

Remote webinar Safeguarding –KG reminding governors to check their emails with link and pre course material

ED – date for next meeting –

Signed by Chair:
Date: 25.03.21



ED will set dates on a meeting by meeting basis. Governors are flexible given the current situation.

4. Governor Membership

4.1 - FGB Chair update

ED has agreed to carry on the role as Chair. He will stand down as chair and governor at the end of school year 2021. Once again, he encourages a current governor to step forward to take the position. ED happy to answer questions.

LM Proposes ED to stay as chair, HW seconds

HW to continue as vice chair

4.2 - Electing/confirming committee Chairs

CB to continue as chair of S&C committee

MS to continue as chair of Resources Committee.

ED to propose and VS second.

4.3 - Committee membership

VE mentioned she had been approached by a member of community with desire to be governor – VE to introduce to ED/ VS.

5. Headteacher's Report

Veronica gave an update since the report was written 2 weeks ago.

Many challenges to keep consistency and keep the school open. Veronica mentioned on several times the vulnerable position they are in. The decision to close the school was carefully considered and discussed with LA and other authorities. It was agreed with governors that the school was not safe, at the time, to remain open. Many teachers sick with COVID-19 or other conditions, EA on long term sick. No sufficient cover for fire marshals, first aiders for children or adults.

Majority of Veronica's time and focus is spent on managing staff cover, keeping in touch with LA, addressing learning needs, communication with staff and parents, updating Facebook pages and attending to individual parent's concerns.

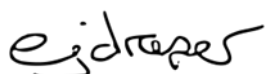
Remote learning is restricting the teaching and book monitoring is a challenge. With 3 weeks till Christmas Veronica wants to prioritise appropriately and keep students and staff safe.

ED applauded the efforts of Veronica and all the staff and gave thanks for keeping people safe. Especially with handling the closure. Communication to parents was excellent. He wishes good recovery for staff and not to rush back without taking necessary precautions.

LLP visit has been changed – as no KS2 children or staff have been back. Rescheduled to 11/12. ED can attend.

HW asked how teachers were feeling around progress tests – Veronica is reassuring teachers not to be anxious, keeping a perspective on the balance of what is feasible. However, it is important to review how well the children are making progress and identify the groups of children that might need more support.

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VS has secured a meeting with local MP to discuss the appropriateness of SATS at this time. Not to be a measure of how well schools are doing + other things outline in the letter. Proportionate and reasonable response required.

HW asked how governors could show support and whether it would carry any weight in this instance– representing parents, community. VS will ask question of the committee.

6. Reports from Committees

6.1 Resources

MS presented a review of the recent resources meeting

Staff update – run up to the closure of school, the crisis was on the skilled members of staff,

First aiders, paediatric and adult and fire marshals.

Budget revision – difficult to predict spending. Since April budget planning COVID has driven costs out of our control e.g. COVID PPE, Perspex screens, meals remotely, furniture for outdoor learning, staffing for enhanced teaching in year R. Mike reassured governors that we are doing the best we can with the funding and financial controls in place.

Getting things done! – moving forward with the golden mile track –using CAPEX funding if possible as children have been waiting for it. Building for outdoor learning has been delivered, but builder has been isolating – RW will help build outside of school hours to reduce risk.

Readopted policies – see resources minutes.

H&S updated – fogging machine purchased.

Spending approval as per School improvement plan, delegated levels of financial oversight into unplanned expenditure. If it is of a significant cost, then the school are required to get 3 quotations.

Up to £3k for Head Teacher can approve

Over £5k approval by Governor's on resources committee

Over £15k approval by FGB.

The revised budgets available on Governor Hub – forecast to carry forward £35.7k Surplus.

MS proposed, HW seconds in agreement. All governors showed hands in favour.

AC joined the meeting 5:50pm

6.2 Standards & Curriculum

Clare Branney presented S&Cminutes

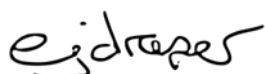
We are on track to achieve a platinum award for sports premium, but on hold for now.

Policies adopted – see minutes

Remote learning – year 5/6 had their first week of remote learning. Teachers were able to adapt and tweak, provide time expectations and what is expected from parents.

“How to guide for Teams” has been implemented.

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Feedback on remote learning is positive. Challenging and tricky carrying out learning at home. For staff, it has felt better than first lockdown. Year 5/6 experience this time around has been much improved despite 2 teachers suffering / recovering with COVID.

Governors with children at the school affirmed the children are managing their day in a mature manner and the sessions are great, from a parents' viewpoint. Great step towards secondary school.

KG agrees and that the teachers are responding kindly and supportive.

VE asked how younger children are managing and how parents have felt with the timetable – KG affirms that it has been well received. But its dependent on the child.

ED – says the priority schedule helps and parents finding it is easier. And learning themselves ! Fantastic job. Teachers are getting more comfortable. Teachers and children are developing great skills for the future.

LM asked how teachers can identify children that are not engaging, and what can they do about it.

VS already anticipated this, trying to iron out barriers for engagement i.e. technology, how to upload, supporting parents. It's a challenge trying to reduce inequality for learning, but finding the gap is getting wider. VS has discussed with teachers how you can check and assess and get a feel for where children are with their learning, to fill the gaps. Some will need group support and some with 1:1.

RW applauded the detail and transparency from VS has been brilliant

VS majority of parents have been supportive.

HW left meeting 6pm.

6.3 Pay committee

KG – new chair for committee. All agreed justification and evidence changes and signed off.

6.4 HT PM committee

HW – chair.

MS – work in progress. They met and the outcomes are written up by HW and agreed with all those present.

VS and AC didn't need to leave the meeting as no details were discussed.

7. Safeguarding

AC was deputy right the way through when VS was self-isolating.

Safeguarding concerns are being actioned appropriately.

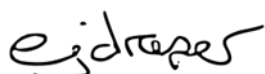
8. Health & Safety

8.1 Update on Health & Safety

RW expected to make another visit at the school. An update in the resource's minutes. Front gate is off its hinges. Caretaker attending. Highlights the importance to progress with new gate.

ED noticed more parents are wearing face masks if they need to come onsite.

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ED asked if the sports coaches are still able to come in.

VS – Sports are mostly outside, and the coaches are coming in to teach the same bubble. She feels it is reasonably safe. Whilst the coaches are going to other schools, she has weighed the risk vs gain: equipment disinfected and being outside, same bubble, equipment not contaminated.

9. Governor Training

9.1 - Confirmation of Whole Governing Body training topic and date

19th January - Safeguarding Children 4-6pm - webinar

9.2 - Review of Hampshire governor training SLA

ED asked how much more training is available online?

KG notices more training is available online. KG will compile a “training needs analysis” to review the gaps

ACTION LM encourages people to book courses, she has attended a few online and says it’s easier than going to venues.

10. Date of next meeting:

ED to email dates before Christmas for next meeting.

ACTION

4.1 Governors to step forward as chair

9.2 KG notices more training is available online. KG will compile a “training needs analysis” to review the gaps

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