

GOVERNING BODY OF FOUR MARKS CHURCH OF ENGLAND PRIMARY SCHOOL

Full Governing Body Meeting Minutes	Date of Meeting 21.05.2019	Start Time 17:00	End Time: 19:00
Present: Elliott Draper, Veronica Stoodley, Catrin Adlam, Louisa Appel, Charlotte Bloomfield, Clare Branney, Mike Smith, Anna Strong, Rev. Howard Wright, Julia Yeadon, Amy Cox In attendance: Amy Cox	Apologies: Rupert Kellie, Leah Crawford, Esther Andrews, Victoria Efstathiou and Dr Lucinda Maloney will arrive later		
Chair: Elliott Draper	Clerk: Kieron Thomas		

Main points discussed	Decisions/Actions	Action
1. Welcome and Apologies	1 Welcome and apologies for absence 1.1 The Chair welcomed Governors to the meeting Apologies were received from Leah Crawford, Rupert Kellie, Julia Yeadon, Esther Andrews with Victoria Efstathiou and Dr Lucinda Maloney arriving later. A quorum was established The new Clerk was welcomed.	
2. Declaration of Interest	2 Declaration of Personal and Pecuniary Interest 2.1 To record any change to pecuniary interests and to advise of any conflict with any item on the Agenda None recorded	
3. Minutes of the last meeting 19.03.19	3 Minutes of the meeting held on 19 March, 2019 Minutes of the Meeting held on the 19 th March were agreed by the Board as a true and accurate account of the meeting and were signed and dated by the Chair	
4. Matters arising	3 Matters arising from the Meeting (actions listed below): Governors Report 2018/19 – CHAIR- This should be ready for the next meeting. If anyone wishes to add anything to the report e.g. highlight Governor visits etc., please let me know as soon as possible, as we need to include details of Governor activity. Governor Statement: Worth sending out a draft CHAIR – Good idea, everyone can then have an opportunity to suggest edits/additions Virtual Governance draft report - RK offered to do this but as he is unable to make the meeting tonight. Carry forward to next meeting. We all agreed we would like to have this in place for meetings in the next school year. Election of new Committee Chairs – CHAIR - no one has mentioned, or come forward to take up these positions as yet. We will discuss this under Governor Succession Planning which is later in the Agenda. I propose we carry forward the election of Chairs to the last meeting of the year, as hopefully by the end of this meeting, or by the next, we will have volunteers for these roles as both Committee Chairs are stepping down. Governor Statement: There are a number of Governors missing from the meeting tonight who might volunteer Safeguarding Questions – Governors have been coming into school and logging in. This is an ongoing part of safeguarding See Safeguarding 12 below	ED RK Safeguarding FGB Age
5. Approve Budget Plan	5 Approve Budget Plan (by 31 May, 2019) 5.1 Approved when presented to the Resources Committee; this now needs full Governing Body approval. (The budget needs to be	

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	<p>submitted by the end of May.)</p> <p>No questions were raised with regard to the report, which had been distributed prior to the meeting.</p> <p><u>CHAIR, proposed acceptance of the Budget Plan and this was seconded by Charlotte Bloomfield</u> (signed and dated)</p>	
<p>6. Approve 3 year SIP</p>	<p>6 Approve 3-year School Improvement Plan (by 31 May, 2019)</p> <p>CHAIR - We spent a lot of time looking at the SIP in previous meetings. We also had Leah Crawford’s training regarding this as well. And SAC have been looking at it as well. I think we have fully covered this and it now needs to be formally approved.</p> <p>Governor Question (to the VS) Are you now at a stage where this is now finalise? VS - Yes.</p> <p>VS - There are always minor edits as we move forward each year, and we go through it regularly and review. Already we have some new items we can put on the plan e.g. we have been accepted to join Solent Maths Hub. This will be included, in an update, as part of the Maths Improvement Plan and links in with the Peer Review because some of the training for that is on observation of peers in school and in other schools. Issues will evolve over time and these will be changed on the Plan. We are also taking part in a Behaviour/Classroom Management research project for KS1. This is a research pilot.</p> <p>Governor Question: Is the Maths Hubs additional resources? We already use a mastery approach, and this is additional training where they come to school.</p> <p>VS - They are a Hub, or Centre of Excellence where they deliver training and develop expertise in schools and they offer match funding for approved resources. We are already using some of the resources they suggested. We have invested in Power Maths. We couldn’t afford to buy everything initially, but given that we are now involved with this Hub we might be able to invest more as they match funds for schools in the Hub.</p> <p>Chair Question – We have covered a lot about the SIP in previous meetings. Does anyone have any outstanding questions on the SIP?</p> <p>As none were mentioned -</p> <p>The Chair Elliot Draper proposed formal approval of the SIP and this was seconded by Louise Appel</p> <p>Governor Question: If we do make changes, do we have to re-approve? VS – We have ongoing discussions as we go through the year, with Governors and curriculum meetings etc. Updating as we go along. We don’t need to re-approve each time.</p> <p>Governor Question: Do we submit this to Hampshire as we do with the Budget? VS - No</p> <p>Governor Question: Do we have a headline version for parents to see? VS : Yes. it will be on the website. I will put it on the Parents page.</p>	<p>VS</p>
<p>7. Committee Reports</p>	<p>7 Committee Reports</p> <p>7.1 To receive a report from Resources Committee</p> <p>Chair offered thanks to Anna for Minutes and in absence of the Chair, who was unable to attend, gave an overview of the Resources Committee Meeting. A draft of the Minutes was circulated to all the Governors prior to the meeting.</p> <p>KB had explained GDPR to the Committee, and the steps she has taken to ensure we are protected. This was very useful, and a lot of hard work has gone into ensuring we are compliant. There is a lot still open to interpretation and learning how it all works, but KB has made some really good steps in ensuring we are protected under GDPR.</p> <p>We covered Staffing, Safeguarding (as we normally do) and lots of information on Finance and the Budget plan.</p> <p>Policies were updated and we covered Health & Safety.</p>	

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	<p><u>Governor Question: Should we be anonymising names in the Minutes, or maybe password protect documents that are passed around?</u></p> <p><u>Governor Comment:</u> Under Freedom of Information anyone can ask to see the Minutes. Under the main Governing Body we have a ‘confidential section’ for anything we don’t want everyone to see and this would not be released under Freedom of information. Generally, when we are talking about staffing etc. that needs to be included in a confidential section.</p> <p>VS : Confidential information is stored in the Governor Pool. As mentioned, if there is a freedom of information request then you don’t have to release that part of the information. Or you would, and redact parts of the Report showing names etc.</p> <p><u>Governor Question to the Clerk – Do we have to keep the Minutes for someone to see who comes into the School?</u></p> <p>Clerk: We do have copies of the Minutes on the School website and they are also available in the office. We have now changed the way we file Minutes. We now keep the Agenda, Minutes and Head’s Report together and any supplementary material separately filed behind. This ‘separate information’ which would include the Budget, confidential information etc. would not be shared with anyone, unless it was felt this was appropriate. If we have sensitive material this is kept away from the Minutes altogether.</p> <p>With regard to the Minutes I normally anonymise the Governor Questions but give initials of the person answering the question. If that is OK with everyone?</p> <p>Chair – This makes sense. With regard to the Committee Minutes, these are not on the website and are kept separately. If there are any confidential or sensitive issues discussed in Committees it would be helpful if the Chair(s) highlighted them to the Governors when sending out the Minutes.</p> <p>There being no further questions the Meeting moved onto –</p> <p>7.2 To receive a report from the Standards & Curriculum Committee</p> <p>The Committee Chair (LC) was unable to attend the meeting. Draft Committee Minutes had been circulated prior to the meeting. ED went through a report of the headlines of the Resources Committee prepared by LC -</p> <ul style="list-style-type: none"> - KS Diligently following through developments in English and test predictions are positive and cautious. - SIP development underway at strategic level, change will be in the manner of evaluation and not yet content to build teacher agency and reflection into the process. (Big picture thinking) - SEN data very positive and capacity is being built or landscape - Pupil mobility is very high and the Head is reviewing ways in which the school can mitigate this as the situation is not likely to change for some time. <p><u>Head Comment – Will talk to Pam Simpson and County to see if other schools have high mobility and who is successful in helping to mitigate some of the effects.</u></p> <p><u>Governor Comment - Can’t predict when this is going to happen</u></p> <p>VS : I think it’s going to stay high. We might have a period when it might quieten down for a bit as the school is pretty much at</p>	

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	<p>capacity now, there isn't a lot of space throughout the school currently. But as soon as another class is open then mobility will increase again. Until we get to a stable point, of 2 form entry, and there is the capacity in the village to get a steady 60 children coming through then that is going to be a factor. This is not new for us in school but, it has become even more significant. Our mobility is higher than the national average. Mobility is not something you would think about, when you think of Four Marks, as this is typically something you would associate with forces schools.</p> <p><u>Governor Question: What is causing the high mobility numbers, given we don't have Forces children?</u> VS - The school has grown from 240 on the roll to nearly 70 more children than when I started. Then over time, as you have children leaving and starting, the number fluctuates. The village is growing, and people are moving in/out of Four Marks. Movement has always been high, and particularly higher in KS2. Typically, this was the pattern when I first started. We would have low numbers at KS1, say 30 or so, and in KS2 the number increases due to families moving into the village who typically have some older children. So, the numbers in KS2 would be higher. Over the last few years this has evened out across the school, but it has meant that, particularly over the last 3 years, there has been a lot of mobility. Another big factor recently was the big influx of children we had from a local school due to their Ofsted inspection.</p> <p><u>LC mentioned the Reading Dog –</u></p> <p>VS – This is part of our Pupil Premium range of initiatives, and not necessarily for children with PP. It is also for other children that sometimes might have social communication difficulties. There is a charity that has reading dogs. Research shows that children with social communication difficulties do well reading to an animal, rather than a person. The dog will come along, and be partnered up, and the child will read to the dog. We have been allocated our dog, we now have to set everything up – we just need to meet the volunteer and the dog, and prepare the parents for a dog coming into school and why. Risk assessment already covered.</p> <p>VS - Might even get a second reading dog, but not at the same time.</p> <p><u>Governor Question: Do we have anyone with a pet hair allergy?</u> VS – That is all covered in the risk assessment. We still need permission from parents. There are set ways they have to come in, and exit, the school.</p> <p><u>Governor Comment - Peter Symonds have animals, including dogs in the school regularly and they are very popular</u></p> <p>VS – We will manage the initial meeting next half term but will probably formally start in September.</p> <p><u>Governor Question: Does a member of staff needs to be present for the child?</u> VS – You don't necessarily need another member of staff, but you do need another adult. It just can't just be the volunteer who is there for the dog, you need someone else for the child.</p> <p><i>Several Governors offered to help with this.</i></p> <p><u>Governor Question: You found Maths was a possible correlation to the mobility in the school?</u></p> <p>VS – Yes, I worked with another school for a day and looked at their data, amongst other things. They were quite similar in some respects to us, in terms of where they are etc. with school improvement etc. But I was interested to see their pattern of results was quite similar to ours with strong reading, and writing and maths was quite a lot lower. Their level of mobility is high</p>	

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	<p>because they are an forces school. I don't know if this impacts on their maths results, but think mobility affects children's progress in maths- I just can't prove it. That's why I would like to explore this and maybe raise at County level. I can ask our LLP and Pam Simpson if this is a typical of schools where mobility is high. This is difficult because the mobility statistics are not published anymore, so any comparison will have to be down to the personal knowledge of that school.</p> <p><u>Governor Question: You could work from historical data where they did publish it?</u> VS – They will know where some schools are an forces school, or have lots of forces schools.</p> <p><u>Governor Comment - Army schools can lose a whole regiment of schools at one time, and schools can lose half a year group in one go. Whereas our school is different – it's a trickle here and there.</u></p> <p><u>Governor Comment – We have a lot in Year 4/5 with a lack of learning and lot of catch up.</u> VS That was definitely a factor when children came to us from one local school as there wasn't a lot of secure learning. I don't think that is necessarily true of all the children we get, but we do get a big influx of children across the year groups. I think that when children move schools, they lose time because they are building new relationships, get used to new routines, and get to grips with different teaching styles. Maybe things are covered in a different order or in a slightly different way.</p> <p><u>Governor Comment: We had a little boy who arrived on the day of the KS1 Maths SATs and he sat the test. We had given all our children the strategies to deal with the SATS but the little boy did not have the same strategies.</u></p> <p><u>Governor Comment - I moved a lot when I was a child and that was my issue. I often found I had covered material they were doing and not covered material they had already done and I just coasted.</u></p> <p>VS – Its difficult because I can't take it just as a group of mobile children because some will have come from really good schools, and they can just pick it up and go. So, it's not the case for all of them, and it's not necessarily always obvious in maths where the gaps may be.</p> <p><u>Governor Question: Is it your choice in what order you teach the curriculum?</u> VS - Yes, but there are certain things that are sequential for example in maths you might do Place, Value to start, then a unit on Shape but another school might do the unit on Shape a different way around so the child might miss that chunk. It depends on when they come, so it's more of an issue with maths than with Writing and reading which is more fluid in the way it is taught.</p> <p><u>Governor Question: When a new child comes in do you do some tests with them?</u> VS - We now screen children for maths for that reason and we have been doing that for the past eighteen months/two years. It's not always that they have an issue with Maths learning but it's important to discover where the gaps are.</p> <p><u>Governor Question: How are gaps addressed?</u> VS – If we discover gaps, we have specific teaching, or there is a programme they can go through. We also have different maths interventions we can try, which we didn't have before, and we use these to ensure we close/fill the gaps as soon as possible.</p> <p>AC - If we have identified a problem e.g. good at maths, but with a gap around e.g. shape/space then staff are made aware of what those gaps. They can then address those gaps and give the child more layering to begin with in order to move them forward.</p>	

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	<p>Governor Comment: You can mention to the parents as well?</p> <p>Governor Question: <u>Do you get a report from other school?</u> VS – Not necessarily in that detail. Only get an end of year Report.</p> <p>Governor Question: <u>Would be good if they could bring their books from last school?</u> VS – Some do AC And it makes that whole process easier. But this isn't consistent, or sometimes they are received a long time afterwards or not at all.</p> <p>Governor Comment: Hopefully with all the interventions you are putting in you should see the results</p> <p>Governor Comment: They are a vulnerable group and just need strategies to help them catch up</p> <p>Governor Comment: As AC said we are maybe teaching strategies in a different way to what they have been taught and they/we just need to understand that. What they have been taught is right, it's just making sure they are confident in the process</p> <p>Governor Comment: Confidence element is a major influence on their maths development, even more so than reading and writing.</p>	
<p>8. Governor Succession Planning</p>	<p>8 Governor Succession Planning</p> <p>The Chair discussed Succession Planning and explained –</p> <p>LC is stepping down as Governor altogether, and we are hoping she will become an Associate Governor. VE is stepping down as Chair. We now need Chairs for Resources and Standards & Curriculum.</p> <p>We don't have to decide right now but if you would all think about volunteering.</p> <p>It was suggested that RK had done such a good job with the Resources Committee he might like to take on the role of Chair? We do need to have everyone in place for the next meeting. Even a newer Governor might consider the position.</p> <p>Chair Comment: This is my third year as Chair of Governors, and I will commit to one more year, if everyone would like me to do so. But I think 4 years is sufficient. It would be a good plan if someone would take on Chair of one of the Committees with the aim of taking over the Chair of Governors when I step down. I was Chair of S&C for three months and then undertook some training to become the Chair of Governors, you learn on the job, you can't always get training before you start the job. If opting right now then that person would have an opportunity to work for the last Committee meeting of the year with the current Chair.</p> <p>In an ideal World, if the Vice Chair became the Chair, and the Chair stayed for 3 years this would give an ideal succession plan for the Committees and the FGB. Everyone would then know how long they would be doing the job.</p> <p>A discussion on what would happen if no one stood up to be Chair.</p> <p>Rolling Chairs were discussed, but dismissed, as there is a lot of the content and information in each committee and it would be difficult for this to be instigated. (Even if the Chair doesn't attend every Meeting.)</p> <p>Chair comment : The biggest part of the role was in setting the Agenda which means someone owns the Meeting and gets the Agenda out. The Agenda can always be decided at the previous meeting, plus any input from the Chair of Governors, the Head,</p>	

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	<p>and there is a lot of guidance on the Governor Services, previous year's Agenda, help from the Clerk etc. Essentially the Meeting needs to go ahead, in a timely way, and cover all the items on the Agenda. Some people are better at running meetings than others, and some haven't got the time needed.</p> <p>Another suggestion was Co-Chairs? ED as Chair preferred this option to rotating Chairs. With rolling Chairs, it would be difficult to ensure continuity and that all items were carried forward to the next meeting. Maybe a pairing of 2 different types of people – one who doesn't mind Chairing but doesn't like the detail of preparing an Agenda etc. Well worth thinking about taking on the role as a 'pair'</p> <p>VS to Chair – Did you see the email from Governor Services? ED Yes, a parent of a child coming to us shortly is interested in becoming a Governor, and contacted Governor Services about it. That means we have a least one person waiting to become a Governor and Kirsty Goldsmith is interested in becoming a Parent Governor.</p> <p>Governor Comment: JY, a Foundation Governor is standing down</p> <p>8.1 Committee Chairs for 2019/2020</p> <p>LA's term of office runs out on 6th July, before the next meeting –</p> <p>The Chair proposed</p> <p>LA be adopted as an Associate Governor and this was unanimously agreed by the Governors present</p> <p>Chair further proposed</p> <p>CB to undertake a further 4 years as a Co-opted Governor this was unanimously agreed by the Governors present</p> <p>Chair Comment - LC and VE have chaired the Resources & Curriculum Committees for some time, so we need to appoint new Chairs before the next Committee Meetings.</p> <p>We all hope that VE will stay on as a Co-opted Governor and LC will become as Associated Governor.</p> <p>This leaves 3 vacancies for Governors of the School. Although Kirsty Goldsmith is interested in becoming a Parent Governor, we need to get KB to run an election, even though we might only have one candidate</p>	
<p>9. Governor Meetings for 2019/2020</p>	<p>9 Governor Meetings for 2019/2020</p> <p>A discussion ensued regarding the days/timings for Meetings.</p> <p>Staff training is on Wednesday so Tuesday/Thursday is better for the VS although Thursday is no good for ED or HW.</p> <p>Suggested-</p> <p>FGB 4:30 pm/5pm Tuesday for FGBs - (possibly alternating each meeting)</p> <p>RESOURCES COMMITTEE - Friday at 1pm (ED unable to make Thursday)</p> <p>S&C COMMITTEE - Tuesday at 4:30/5pm</p> <p>18:00 Clerk left the meeting</p> <p>With regard to the succession planning the S&C Committee doesn't have so many Governors, might be worth considering having the Committee clerked. Will ask the Clerk if she is happy to do this.</p>	<p>KT/ Comm</p>

Main points discussed	Decisions/Actions	Action
	<p>Check this out with the Committee re timings etc.</p> <p>Chair Comment : LM wanted to move to S&C which should help numbers for that Committee</p>	Action
<p>10. Governor Visits</p>	<p>10: Reports from Governor Visits</p> <p>VE and CLB went to see EA and had a book review and a chat. It started as mark-making and ended up looking at how they are using their words and phonics which was really good to see. Looked at Forest School which looked very exciting and tried to look at transition from Nursery and Pre-school settings into Year R and seeing what parents were saying about this.</p> <p>VS : CLB and CHB came in to help me with an interview. Had a really good interview for a fixed term Teacher to start in September. It was really useful to have CLB and CHB as part of that process.</p> <p>MS Came in to watch the Golden Mile one morning which was very impressive and fits in the SIP priority on Healthy Lifestyles etc. Lots of children, and even parents too part, which was great. It was well organised, the children were happy and enjoyed themselves and then it stopped, and all the children just lined up in the playground in an orderly way without anyone saying that. Very impressive.</p> <p>Afterwards I had a meeting with VS regarding the Hampshire way of handling finance. County/LA work with finance differently to the way I have been used to in my own background. VS showed me the different software school uses and the processes and procedures they use. This was part of my Induction and it was really helpful.</p> <p>VE joined the Meeting</p> <p>VE - Came into school yesterday to look at Safeguarding.</p> <p>VE – Yes, single central Register of all our Governors, Staff, Volunteers etc. It was very comprehensive. It has the dates of all the DBS checks, and anyone needing the Rights to Work in the UK etc. I couldn't find any gaps or faults although I did identify a passport with an issue with too many 'a's but that was it.</p> <p>We also looked at the Child Protection Records too. I filled this in on the Portal for the Safeguarding Monitoring. The Portal was very useful tool to read through ahead of any meetings to ensure we are checking everything we need to do. However, we did cover everything.</p> <p>VE and CLB already signed into every early years. We are going to the Farm and the Watercress Line. Once the DBS check is complete</p> <p>LA - Year 3 and 4 play before half term which was gorgeous. It was great to see their confidence and how their morale had built up with the children. Interesting to also see the choir. Really helps their confidence.</p>	

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	<p>SATS - LH was planning on being here for SATs.</p> <p>HW – Visited re Acts of Worship and also Athletics. Down on numbers for athletics, but the children are great. It’s an after-school activity.</p>	
<p>11. Health & Safety</p>	<p>11 Health and Safety</p> <p>RK usually does H&S but he is not at this meeting.</p> <p>ED : In the Resources Committee we covered looking at quotes for new Cleaning Companies. We are taking forward the Quotes to the next Resources Committee.</p> <p>VS: There were some things missing on the Quote we have received - e.g. a deep clean which we already have so, whether this is going to be an additional cost, or coming cheaper than the Company we already use. I just need to clarify this along with carpet cleaning. At the moment we have carpet cleaning included in the contract price. We need to make sure its comparable, so we can correctly compare what the new Company is covering in their costing compared to the service we already have.</p> <p>Chair Comment : We can review this at the Resources Committee</p>	<p>VS</p> <p>Resources</p>
<p>12. Safeguarding including Quiz</p>	<p>13. Safeguarding (incl. Quiz)</p> <p>LM has taken over Safeguarding but is not at the meeting.</p> <p>Governor Comment – LM had asked everyone to look over the Governor Audit and will report back at the next FGB Meeting.</p> <p>Governor Comment: There is a check list from HCC and we added a couple columns which included ‘who is responsible for the different areas’ and an opportunity to tick and to say when/what this was completed. This was shared out.</p> <p>VS - LM was updating the document.</p> <p>HW - I spoke to LM and said I am still happy to take on some of the responsibilities I previously held, before she took over, if she needs me to.</p> <p>Chair : Formally sign off in the first Meeting in September so we have the rest of the summer term to finish off the areas you are covering.</p> <p>VS : Governors coming in have been asking different members of Staff Safeguarding questions (and not just the reception staff) and annotating the sheet which is good.</p> <p>Governor Comment: Safeguarding is our collective responsibility and it’s easy to take it for granted. We need to ensure everyone knows what they are doing, and recognises things in the way they should do. Even though some people have been on the training, they sometimes miss what they need to know and report. They can miss issues. Safeguarding is covered for a lot of us in different parts of our lives and we just think everyone understands the issues, but they don’t all do.</p> <p>VE - Question into inter-agency working. There isn’t anyone signed up for that as a Governor.</p> <p>VS - This is looking at where the school involves other Professionals.</p> <p>HW - Wait for LM to arrive and she will be able to throw more light on it</p> <p>VS – VE and I did talk about this yesterday- it just wasn’t broached specifically as that. When we look at the threshold chart –</p>	<p>LM</p> <p>Sept FGM</p>

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	<p>this is an indication of which support you might go to e.g. Early Help or request a Support Worker to assist or the Behaviour Report Service. Professionals and Agency to support a family or a child where the threshold doesn't reach Social Services involvement.</p> <p>VS – Also- When VE came in and reviewed particular records for particular children, it did refer to the other Agencies involvements.</p> <p>Chair – Everyone needs to ensure we are all doing everything they need to do in terms of Safeguarding.</p> <p>*LM arrived later in the meeting (see below) on her arrival -</p> <p>LM – List discussed is out of date and I'm updating it.</p> <p>HW - Confirmed happy to share some of the responsibilities if LM wished,</p> <p>VE - Happy to take over Inter-Agency Working</p>	LM
14. Governor Training	<p>13 Governor Training</p> <p>HW – Holding Training Lead as an interim post before someone takes over.</p> <p>Need to organise whole Governing Body training. There is a curriculum of things available. HW to email the list around. A discussion then revolved around the list HW passed around, and HW recommended looking at the list to ascertain which training need/suits is most useful each Governor. This is whole Governing Body Training –</p> <p>Suggestions as follows: -</p> <p>Protecting Children GS625, Pupil Premium, Developing Outstanding Governance GS603, Moving the School from Good to Outstanding GS (completed not so long ago), Supporting the Most Able Pupils, Recruitment planning, Vulnerable Groups (will cover mobility)</p> <p>If there is another subject that is not on the list HCC will do bespoke training for us if we ask them.</p> <p>Anna has booked training Governor Induction, Safer Recruitment, Finance in Schools</p> <p><u>VS Comment</u> - NSPCC also do Safer Recruitment and HCC also do one. Cost is an issue – not sure if the course is free, but school would be happy to pay if a governor was interested and it was easier to access.</p> <p><u>CHAIR Comment</u> - Need to ensure we have VFM with the courses from HCC. Each Governor should aim to do one/two year as we are paying for it to ensure VFM</p> <p><u>*LM arrived at the meeting (See end of 13 above)</u></p>	HW GB
15. Any Other Business	<p>14 Any Other Business</p> <p><u>14.1 WhatsApp group</u></p> <p>Governor Question – could we have a WhatsApp group to enable everyone to know about the meetings/dates what has</p>	ED

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	<p>changed etc. Chair: Agreed to set it up but not for decisions etc.</p> <p><u>14.2 Governor Hub</u> Chair suggested using the GH as a format for sharing documents. SD said he has the App for the Governor Hub and its good, easy and friendly to use. Chair suggested Meetings for next year could go on the GH. Clerk to update when the dates have been confirmed.</p> <p><u>14.3 Inset Days for 2019/2020</u> VS wanted agree inset days for next year proposing 4/5th September 2019, 24th February 2020 and 20th April, 2020. Leaving one more to be decided</p> <p><u>14.4 Vision: What children think they come to school to learn.</u> VS – We have begun discussing this in Collection Worship; Yesterday, one of the questions we asked the children was What they come to school to learn? They talked about values, love, friendship, the right choices and stewardship- looking after the planet as the main things. I was very proud of them! We need to go back and formulate them, and try to tie this together with a bible quote, to summarise what the children and our wider community say about our vision.</p> <p><u>14.5 Planning permission</u> has been granted without having to go to a Planning Committee. We did have a few comments and we do have a meeting with the Parish Council after HT. The Planning Committee felt it wasn't sufficient to have further scrutiny which is good news. This permission will last for 3 years.</p>		<p>Clerk</p> <p>VS</p> <p>VS</p>
<p>16. Date of next meeting</p>	<p>14 Date of the next meeting will be the on. 11.07.2019 at 7pm</p>		
	<p>The meeting closed at</p>		
<p>FGB Dates: Tues. 11th July, 2019</p>	<p>Actions: ED – Send out draft of Governors Report for Governors to edit/add e.g. Governor visits etc. FGB – To notify ED of willingness to take on the role of Chair or Vice Chairs of the Committees before the next FGB Meeting VS – Talk to PS & County regarding high mobility and how to mitigate effects HW – Share GB Training list to all Governors asap FGB – to decide on which courses are suitable/suit each Governor by next FGB VS – Ask Clerk if willing to Clerk R&C meetings ED – To set up WhatsApp group for Governors</p>	<p>Items for next agenda: ED – Governors Report 2018/2019 ready for next FGB Meeting RK – Virtual Governance Draft Report ED – Election of Chairs/Vice Chairs for the Resources and S&C Committees to include succession planning LM – Safeguarding update list VS – Update the Parents page on the School website with Headlines of the SIP VS – High Mobility conversation with PS & County (Outcome of discussion @ S&C Comm) VS – Cleaning Company Quotes (Outcome of discussion @ Resources Committee) FGB – Governors to list Courses they wish to attend VS – Date of remaining Inset Day for 2019/20 when available VS – Formulate Collection Worship plan surrounding issues children believe they come to school to learn</p>	

Main points discussed	Decisions/Actions	Action
		LM – To look over the Governor Audit for Safeguarding and report back to FGB LM – Sign off Safeguarding Report in September FGB Clerk – Use GH for meeting Agenda/Minutes etc and ensure all Governors are on the Hub

